

OUTER NORTH WEST COMMUNITY COMMITTEE

MONDAY, 17TH JUNE, 2024

PRESENT: Councillor E Bromley in the Chair

Councillors E Thomson, B Anderson,
C Anderson, C Campbell, R Downes,
J Garvani, S Lay, O Edwards, R Jones and
S Leighton

CHAIR OPENING COMMENTS

The Chair welcomed everyone to the meeting and introductions were made. She then thanked Cllr Eleanor Thomson for the work that she had done as the previous Chair and for her support. She also thanked the officers for their support as she started the role as Chair of the Community Committee.

1 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against refusal of inspection of documents.

2 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There were no exempt items.

3 LATE ITEMS

There were no late items.

4 DECLARATION OF INTERESTS'

No declarations of interests were made at the meeting.

5 Apologies For Absence

Apologies were received on behalf of Cllr Flynn.

6 Minutes - 11th March 2024

RESOLVED – That the minutes of the meeting held on 11th March 2024, be approved as a correct record.

7 Open Forum

On this occasion there were no members of the public present at the meeting.

However, the Chair took the opportunity to invite Jeff Clarke, Area Manager, Housing and Neighbourhood Services for the Outer North West to introduce himself to the Committee.

Cllr Campbell joined the meeting at 18:10 during this item.

8 Community Committee Appointments 2024/2025

The report of the City Solicitor requested Members to note the appointment of Councillor Emmie Bromley as Chair of the Community Committee for 2024/25 as agreed at the recent Annual Council Meeting, and also invited the Committee to make appointments to those positions detailed in section 6 of the submitted report and the appendices.

Members discussions included:

- A request for someone from Children’s Services to attend the September meeting to discuss the appointments to Clusters and provide a brief summary for the role of Members at Clusters.
- The clerk to email Cllr Flynn to see if he was still interested in being appointed to Bramhope Youth Development Trust and the Extended Services North West Cluster.

RESOLVED – To note the appointment of Cllr Emmie Bromley as the Chair of the Outer North West Community Committee for municipal year 2024-25, and to appoint to the positions set out in Section 6 of the submitted report as follows:

Organisation / Outside Body	No. of Places	Appointed
Outside Bodies		
Bramhope Youth Development Trust	1	To be determined and ratified at the meeting in September
Horsforth Live at Scheme	1	Cllr Emmie Bromley
Prince Henry’s Grammar School – Foundation Governors	1	Cllr Ryk Downes
Yeadon Town Hall CIC	1	Cllr Ryk Downes
Clusters		
Horsforth	1	Cllr J Garvani
Extended Services North West (ESNW)	1	To be determined and ratified at the meeting in September
Aireborough	2	Cllr Ryk Downes and Cllr Sonia Leighton
Pool/ Bramhope/ Otley	2	Cllr Barry Anderson and Cllr Sandy Lay
Local Care Partnerships		
Holt Park & Woodsley	1	Cllr Caroline Anderson
Aireborough & Aire Valley	1	Cllr Eleanor Thomson
Champion Roles		
Children’s Services	1	Cllr Emmie Bromley

Employment, Skills & Welfare	1	Cllr Sandy Lay
Adult Social Care & Health and Wellbeing	1	Cllr Caroline Anderson
Transport	1	Cllr Ray Jones
Environment & Community Safety	1	Cllr Barry Anderson
Corporate Parenting Board	1	Cllr Oliver Edwards

9 Outer North West Community Committee Finance Report

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2024/25.

The Locality Officer presented the report and informed the Community Committee of the following:

- Members were asked to review the minimum conditions for the Committee as set out at Paragraph 14 of the submitted report and either amend or agree them.
- The Committee has a remaining Wellbeing balance of £78,943.09. A full breakdown of the projects was listed in Table 1 of the report.
- Since the last meeting on March 11th, the Committee had made delegated decisions on two projects, no projects had been declined.
- Monitoring information on all projects had been collected and was available on request.
- The Committee had a balance of £36,484.54 in the Youth Activity Fund and Table 2 of the submitted report provided a breakdown of projects to date.
- It was proposed that the Community Committee would have a Small Grants and Skips Budget of £6,500.00 and Table 3 in the report showed the projects allocated to date.
- The Outer North West Community Committee has a remaining capital budget of £33,191.80 available to spend. Members were asked to note the capital allocation broken down by ward and summarised in Table 4.
- The Committee was asked to note that there is a remaining balance of £346,769.09 in the CIL Budget. Table 5 summarised the allocation per ward. It was noted that the CIL budget for Horsforth goes to the Horsforth Town Council.
- Members were asked to consider the projects listed at Paragraphs 30 to 43 of the submitted report.

Members discussions included:

- It was noted that the YAF budget would be split four ways between the wards. However, if there was money left by December 2024, this

amount would be put back into the fund, for projects to be considered by the Children and Families Sub-Group.

- Members requested monitoring information from organisations applying for funding, as to where people were travelling from to attend the projects. Members suggested that the Locality Officer could advise future applicants that this information would be requested by the Members of the Committee before they considered funding projects. It was the view of the Councillors that this would assist them to evidence how the projects were benefitting residents and identify any gaps in wards.
- The Ward Members of Otley and Yeadon raised concerns in relation to the costs of CCTV in their ward, given the smaller budget that Community Committees are now receiving. They suggested they would meet with LeedsWatch to discuss options.
- In relation to the Rawdon Community Library Main Door and Frontage application, Cllr Edwards declared a non-pecuniary interest as he volunteers at the library. Members asked for clarification if Rawdon Parish Council were also providing funding for this project. It was noted that the Community Library had also been funding raising towards this project. The Committee were advised that the Community Library provide not only provide a library service but also provided a wide range of activities and hosted groups as well as being an open space for all and a warm space in winter.
- It was clarified that the project suggested by Jungle Kids Ltd was open to all children.

RESOLVED – To:

- Review and note the minimum conditions for municipal year 2024/25 (paragraph 14)
- Note details of the Wellbeing Budget position (Table 1)
- Funding proposals for consideration and approval (paragraphs 30-43)

Outcomes on decisions noted below:

Project	Organisation	Ward	Amount	Outcome
Small Grants & Skips	LCC Communities Team	All Wards	£6,500.00 (£1,500.00 per ward and £2,000 from Otley and Yeadon) Wellbeing	Approved
Community Engagement	LCC Communities Team	All Wards	£500.00 (£125.00 per ward) Wellbeing	Approved
Horsforth CCTV Cameras 2024/25	LeedsWatch	Horsforth	£5,000.00 Wellbeing	Approved
Otley & Yeadon CCTV Cameras	LeedsWatch	Otley & Yeadon	£8,000.00 Wellbeing	Deferred for further

2024/25				information
Rawdon Community Library Main Door and Frontage	Rawdon Community Library	Otley & Yeadon/ Guiseley & Rawdon/ Horsforth	£7,902.40 (£2,634.13 per ward) – CIL (Horsforth Wellbeing)	Deferred for further information
ONW Youth Summit 2024/25	LCC Communities Team	All Wards	£2,000.00 (£500 per ward) - YAF	Approved
Codswallop Creative Young People's Groups	Codswallop CIC	Guiseley & Rawdon	£7,970.00 YAF	Deferred for further information
Art Camp @ Westgate Primary school 2024/25	Art Camp UK	All Wards	£4,950.00 YAF	Deferred for further information
Horsforth Music Centre Summer School	Horsforth Music Centre	All Wards	£2,753.98 YAF	Deferred for further information
Summer Art Club	Horsforth Art Society	Horsforth	£1,700.00 YAF	Approved
Music Production Workshop	SUBTXT	Horsforth	£5,050.00 YAF	Declined
Jungle Kids funding disadvantaged children	Jungle Kids Ltd	Adel & Wharfedale	£2950.00 YAF	Approved
ONW Holiday Projects 2024-25	Leeds Youth Service (WNW)	All Wards	£1,295.00 YAF	Approved

d. Note details of the projects approved via Delegated Decision (paragraph 20-21)

e. Note monitoring information of its funded projects (paragraph 22-23)

f. Note details of the Youth Activities Fund (YAF) position (Table 2)

g. Note details of the Small Grants and Skips Budget (Table 3)

10 Outer North West Community Committee Update Report

The report of the Head of Locality Partnerships brought to members' attention an update of the work which the Communities Team has been engaged in, based on priorities identified by the Community Committee. It also provided opportunities for further questioning, or to request a more detailed report on a particular issue.

The Locality Officer presented the report and drew Members attention to the updates provided in the report and requested nominations for the Community Committee Sub-Groups.

Members requested more information from West Yorkshire Police in relation to incidents and anti-social behaviour in the wards. It was noted that they currently get more information from LASBT than they do from the Police.

RESOLVED – To note the content in the report and for the following Members to be appointed to the Community Committee Sub-Groups.

Sub-Group	Number of Places	Current appointees	Community Committee Champion
Community Safety & Environment	4	Cllr B Anderson Cllr C Campbell Cllr J Garvani Cllr O Edwards	Cllr B Anderson
Children & Families	4	Cllr E Bromley Cllr S Lay Cllr C Anderson Cllr S Leighton	Cllr E Bromley
Transport	4	Cllr R Jones Cllr R Downes Cllr B Anderson Cllr E Thomson	Cllr R Jones
Health, Wellbeing & Adult Social Care	4	Cllr C Anderson Cllr E Thomson Cllr S Lay Cllr J Garvani	Cllr C Anderson
Employment, Skills & Welfare	4	Cllr S Lay Cllr B Anderson Cllr R Jones Cllr S Leighton	Cllr S Lay

11 Community Committee Youth Summit and Youth Activity Fund Consultation Report

The report of the Head of Locality Partnerships provided the Outer North West Community Committee with an update on the Community Committee Youth Summit and the Youth Activity Fund Consultation which will be used to inform the Youth Activity Fund spend for the 2024/25 financial year.

The Locality Officer presented the report and highlighted the following points:

- The Youth Summit had been held on 15th March 2024.
- 65 people attended excluding teachers and children home educated.
- The young people who attended had said that they enjoyed the presentations and the workshops.

Members were requested to visit their local schools and seek interest to attend the next Youth Summit. It was noted that transport could not be provided to the event which would be in Civic Hall, but the Locality Officer was willing to work with schools to see if transport to and from the event could be shared.

It had been suggested that a second session be held for young people of secondary school age, so that the information could be pitched at different levels.

It was suggested that the attendance of PCSO's would be sought and also of Jacob from Codswallop, who had been praised for the presentations that he had given.

Appendix 1 of the report highlighted points from the Youth Activity Fund Consultation for 2023/24. Members noted the following points:

- 444 young people from the Outer North West area had taken part in the consultation.
- The young people had said that the activities they were most interested in were:
 1. Sports Activities
 2. Dance
 3. Outdoor Adventure
 4. Arts and Crafts
 5. Coding and Minecraft
 6. Cooking
- Activities for school holidays was the most popular choice, and 44% requested outdoor activities, with 32% requesting indoor activities and 26% happy to attend either indoor or outdoor activities.

RESOLVED – To:

- a. Note reflections from the last 12 months (paragraphs 14 – 31).
- b. Note details of the Youth Activity Fund consultation survey (paragraphs 23 - 34).
- c. Note that the Youth Activity Fund survey informs the Community Committee's Youth Activity Fund for 2024/25.
- d. Note that any projects funded by the Community Committee from the Youth Activity Fund focus on the themes and activity priorities identified in the Youth Activity Fund Consultation Survey in 2024/25.

12 Date and Time of next meeting

RESOLVED – To note the next meeting of the Outer North West5 Community Committee will be on Monday 23rd September at 6pm.

Members requested that the next meeting of the Community Committee be held in Civic Hall, and to be webcast.

CHAIRS CLOSING COMMENTS

The Chair thanked everyone for attending and their contributions to the meeting, and for being kind to her at her first meeting as Chair.

The Chair also thanked the Locality Officer, Mohammed for bringing sweet treats for the Committee as part of the celebrations for Eid.

The meeting concluded at 19:30

Draft minutes to be approved at the meeting
to be held on Monday, 23rd September, 2024